All requests for records under the Kansas Open Records Act (KORA) must be submitted in writing. Use of this form will assist KCC staff in locating the records you are requesting.

Name: ____________________________
Company: _________________________
Address: __________________________
City: ___________________ State: ___________ Zip: ___________
Daytime Phone: ___________________ Alternate Phone: ___________ E-mail: ____________________

Please provide information to help us determine which records you are requesting. A broad request may result in a large number of documents and an increased cost to you.

Description of records you are requesting:
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

If you are requesting records related to a specific company or specific KCC docket number, please provide that information:
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

Please refer to the KCC’s website for information about what records are available, and costs associated with records request. Link: http://kcc.ks.gov/other/kora.htm

I hereby certify that I will not:

(A) use any list of names or addresses contained in or derived from the records or information for the purpose of selling or offering for sale any property or service to any person listed or to any person who resides at any address listed; or

(B) sell, give, or otherwise make available to any person any list of names or addresses contained in or derived from the records or information for the purpose of allowing that person to sell or offer for sale any property or service to any person listed or to any person who resides at any address listed. K.S.A. 45-220(c)(2).

Signature: ____________________________ Date: ____________________________

For requests regarding Administration, Utilities, Pipeline Safety, Transportation and Energy:
Robert Vincent
Kansas Corporation Commission
1500 S.W. Arrowhead Road, Topeka, KS 66604-4027
ATTENTION: KORA request

For records from the Conservation Division, including oil and gas drilling and well plugging:
Lane Palmateer
Kansas Corporation Commission
266 N. Main Street, Suite 220, Wichita, KS 67202-1513
ATTENTION: KORA request